

Madison Township Board Meeting
January 27, 2015
Meeting Held at: Station 32 - 7047 Landersdale Road, Camby, IN 46113

Attending:

Scott McDonough – Trustee
Jim Miles – Board Chairman
Kelly Alcala – Board Secretary
Kenny Johnson – Board Member

Call to Order:

Jim Miles calls meeting to order at 7:00pm

Pledge of Allegiance:

Lead by Scott McDonough

1st Order of Business – Reading of Previous Meeting Minutes

- Miles reads previous meeting minutes out loud.
- Miles makes a motion to approve, Johnson 2nds. Motion passes 3 to 0.

2nd Order of Business – Trustee Report

- Trustee McDonough reviewed his plans for the township for his term. The biggest goal will be to live within our means. This means no loans. We have to learn to manage it with what we have.
- Looking at consolidating the two fire houses. Can that be done in the next 4 years, he is not sure that it can be. He is reaching out to IPL to see if they can give any recommendations on ways to save electricity in the two buildings.
- We have been doing a lot of work on the township website. We are hoping to get minutes posted by the end of the month.

3rd Order of Business – Fire Department Report

- Chief Lang offers to put together any kind of reports that the Board would like to see.
- There will be training on February 11th on new software.
- County is paying for the reporting software, as well as doing the training. Madison Township will be hosting the training.
- Run numbers and EMS revenue numbers can be provided at future meetings if the Board would like to see that.
- Miles – states that he would like to see a report on the maintenance of the trucks and on the buildings.
- Chief Lang – states that can be prepared but those will be as of January 1st 2015, and going forward. Past records are going to be hard to locate.
- Chief Lang – stated that the rough numbers on EMS revenue received in 2014 is \$132,000.
- Chief Lang – states that they are working with a vendor to refurbish the 9 laptops that were found. They are waiting on software specs to see what they are going to need. Refurbishing these laptops will save the department money.
- Miles –asks if Trustee Bolin's email had been recovered.
- Trustee McDonough responded no, that was completely lost.

- Chief Lang explained that our computer system is set up for only disaster recovery only. They are working on getting a price for an archival system.

PUBLIC COMMENTS:

- *Trudy Ellis – Why were these computers not listed on the asset ledger list? What was the cost of them?*
- *Chief Lang – responds that he does not know why the prior administration did not list them on the asset ledger list. When new they cost about \$2,200 a piece. We do have a vendor that can upgrade them, saving us money of completely replacing them. In doing this we can use current mounts we have in vehicles, which will also save us money. We have to pick up the cost of the air cards, but the county is going to pay for the software.*

4th Order of Business – Resolution to Dispose of Surplus Property – Old Rescue Truck

- Miles – reads the resolution out loud, for the disposal of a 1999 FORD F450 E-ONE, Light Rescue, VIN#1FDXW47F2XEC72069
- Alcalá – asks what is the current value of the truck?
- Chief Lang – responds that he believes it should be around \$20,000. We paid \$25,000 for it 3 years ago.
- We do have interest in it from other local companies as well as the Indy Fire Buffs are interested in it.
- Alcalá – makes a motion to approve.
- Johnson – asks if a reserve is set for the sale what would the reserve be?
- Chief Lang – responds it would be set at the \$20,000.
- Johnson – 2nds the motion. Motion passes 3 to 0.

5th Order of Business - Resolution to Dispose of Surplus Property – 2005 Dodge Durango

- Miles – reads the resolution out loud, for the disposal of a 2005 Dodge Durango, VIN# 1D4HB48N15F541540
- Chief Lang – this vehicle is in rough shape. We are going to sell it as is. It has roughly around 110,000 miles on it.
- Chief Lang – if we sell to a civilian we expect to get around \$3,000 out of it, but if can sell it to another department, then maybe we can get around \$4,400 with the lights and sirens still on it.
- Johnson makes motion to approve, Miles 2nds. Motion passes 3 to 0.

6th Order of Business – PTO Policy

- Chief Lang – the PTO Policy needs to be changed. He would like for the Board to adopt a blanket policy that can be put into the policy manual. That will keep us from having to come back annually to renew it.
- Miles – reads the proposed policy out loud.
- Chief Lang – states changes include policy for taking time off and stating that chief can approve more time for Bereavement on a case by case basis.

PUBLIC COMMENTS:

- *Trudy Ellis – If they carry time over, or leave employment does this time get paid out to them?*
- *Chief Lang – that is a legal question. I believe that once it is earned it should be paid out.*
- *Pam Davis – It is not earned thru the year?*
- *Chief Lang – no, hours are available to them at the beginning of the year. You can only carry over 48 hours each year.*
- *Miles – states that upon termination of an employee, it should be stated what happens if this should be paid out. I think this needs to be cleaned up and brought back at a future meeting. I suggest we table this.*
- *Trudy Ellis – If there is already scheduled for a PTO day, and then someone else gets sick, what happens?*
- *Chief Lang – the person with the scheduled day off will get the day off. Someone that is sick will also get the day off, but we reserve the right to ask for a doctor's note. We will do our best to back fill the position of someone that is sick.*

- Miles makes a motion to table. Alcalá 2nds motion. Motion passes 3 to 0, to table for a future meeting.

7th Order of Business – PTO Exception for Anthony Cranfill

- Chief Lang – explains that this employee was put on paid administrative leave in August of 2014. He was told that he was subject to be called back to work at any time. He was left on leave until January 1st, when the new administration brought him back to work. Employee was unable to use 7 and ½ days of PTO time, because of this situation. He would like to see a onetime exception granted for this employee to allow him to carry over this unused PTO time to this year.
- Miles makes a motion to approve the exception to the PTO policy and allow all 7 and ½ days to be carried over to the current year. Alcalá 2nds the motion. Motion passes 3 to 0.

8th Order of Business – 2015 Salary Resolution

- Chief Lang – would like to keep the same station management as before, with 2 captains and 4 lieutenants.
- Captains would receive \$0.60 per hour and lieutenants would receive \$0.40.
- Current 2015 Salary Resolution will look like the following:

POSITION OF OFFICE	Number of	Rate of Compensat	Per*
Township Trustee	1	\$22,000	Year
Township Clerk	1	\$20,000	Year
Members of the Township Board	3	\$2,000	Year
Fire Department Personnel			
Chief /Salary Exempt	1	\$30,000	Year
Deputy Chief/Salary Exempt	2	\$23,660	Per Year
Firefighter – Full Time	12	\$13.50	Per Hour
Paramedic – Full Time	3	\$4.30	Per Hour
Firefighter – Part Time	12	\$10.00	Per Hour
Paramedic – Part Time Fill in	As Needed	\$14.30	Per Hour
Captain	2	\$0.60	Per Hour
Lieutenants	4	\$0.40	Per Hour
Merit Commissioner	5	\$500	Per Year
Assistance Personnel			
Investigator	1	\$7,000	Per Year
Other Employees (Detail)			

- Miles makes a motion to approve, Alcalá 2nds. Motion passes 3 to 0.

Good of the Order -

- *Rick Harrison – there was a call on Hadley Road, the squad showed up but the Engine never showed up. They were in town. Why didn't they show?*
- *Deputy Chief Buckrop – responds that they were disregarded before they could show up and they were in town getting fuel.*
- *John Waggoner – Would suggest on looking into the contract back when they set up Station 32. Heartland Crossing had some kind of contract so that a fire department would be close, by and there might be some stipulations about moving the station.*
- *Chief Lang – We were supposed to have started PERF on December 1st, 2014. That did not happen. The December payment to PERF did not happen, because all the applications were denied because they were filled out on old applications. PERF is going to step up and help us in getting these all filled out on the correct applications and getting required signatures. We are going to have to go back and make the December payment. This will require an additional appropriation later this year to cover this.*
- *Chief Lang – there is also \$6,000 left in the Capital Project Fund that will need to be spent and we will need to do an additional appropriation on this as well. We will work on doing this so we can do them both at the same time.*

Motion to Adjourn

Johnson makes a motion to adjourn meeting. Alcalá 2nds the motion. Motion passes 3 to 0. Meeting is adjourned at 8:19pm.

Scott McDonough – Township Trustee: _____

Jim Miles – Board Chairman: _____

Kelly Alcalá – Board Secretary: _____

Kenny Johnson – Board Member: _____